



## **APPLICATION AND ENROLLMENT INSTRUCTIONS • 2018-2019 SCHOOL YEAR**

Midlands Arts Conservatory (MAC) will admit students in the sixth and seventh grades who are eligible to attend any South Carolina Public School, subject to space limitations and based on grade levels served. There are three steps involved in the student enrollment procedure: (1) Completion of the one-page Application for Enrollment; (2) Selection based on availability or lottery; and (3) Completion of the Student Enrollment Packet (mailed or emailed to student upon acceptance).

### **(1) APPLICATION FOR ENROLLMENT PROCESS**

- MAC has a one-page application for enrollment (see reverse side of this form) and there is no admissions test or audition.
- Only one application may be submitted for each student seeking enrollment.
- Please print clearly. Any incomplete applications will be returned.
- Applications must be turned in by April 30, 2018. Complete applications must be in our possession by this date in order to enter the lottery.
- Confirmation of receipt of an application will be sent by email if an email address is provided.
- Applications received after the deadline will be considered on a space-available basis.
- Applications are accepted Online. Hard copies by US Mail or hand-delivery only:

Midlands Arts Conservatory  
Attn: ADMISSIONS  
3806 North Main Street Columbia, SC 29203

**PLEASE NOTE YOU CAN FILL THIS FORM OUT ONLINE AND WE WOULD PREFER THAT TO A HARD COPY**

For more information: [info@midlandsartsconservatory.org](mailto:info@midlandsartsconservatory.org) or (803) 630-1MAC (1622)

### **(2) SELECTION**

If the number of applications received by April 30, 2018 does not meet or exceed capacity, admission will then be granted on a first-come, first-served basis. In the event that MAC receives more applications than available student slots by April 30th, 2018, a random public lottery will be held in on May 11, 2018. Parents or guardians of applicants will be notified via email and/or US mail of the lottery. Students who are selected will be notified no later than one week after the lottery is held.

### **(3) STUDENT ENROLLMENT**

- A Student Enrollment Packet will be sent to all students who receive a selected slot.
- Selected students who choose to attend MAC must fully complete and submit the Student Enrollment Packet within 10 business days of notification.
- Students who do not enroll within the designated time will be withdrawn from the accepted enrollment list and must re-apply if they wish to attend. The vacated slot will then be offered to the next student on the waiting list.
- Every effort will be made to reach each student.
- The Student Enrollment Packet will require proof of South Carolina residency, immunization records, and birth certificate.

In the unlikely event that enrollment does not meet the SC Public Charter School District minimum, the 2018 school year will be cancelled.

*Midlands Arts Conservatory admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admissions policies, and athletic and other school-administered programs.*



APPLICATION FOR ENROLLMENT • 2018-2019 SCHOOL YEAR GRADE

APPLYING FOR 2018-2019 (circle one): 6 7 AREA OF ARTISTIC INTEREST(Circle ONE):: DRAMA DANCE MUSIC ART

STUDENT'S NAME: (First) (M) (Last)

PREFERRED NAME: BIRTH DATE: (MO) (DAY) (YR) GENDER: MALE FEMALE

HOME ADDRESS (Physical - Not PO Box): CITY: STATE: ZIP CODE:

MAILING ADDRESS (If different from above): CITY: STATE: ZIP CODE:

EMAIL ADDRESS:

PLEASE NOTE THIS EMAIL ADDRESS WILL BE USED TO CONFIRM RECEIPT OF YOUR APPLICATION AND TO COMMUNICATE CRITICAL UPDATES REGARDING ENROLLMENT. ENSURE THAT IT IS WRITTEN CLEARLY. IF YOU PREFER ALL COMMUNICATIONS BE SENT TO YOUR MAILING ADDRESS, PLEASE CHECK HERE:

PARENT'S/ GUARDIAN'S FULL NAME: RELATIONSHIP TELEPHONE: HOME MOBILE

PARENT'S/ GUARDIAN'S FULL NAME: RELATIONSHIP TELEPHONE: HOME MOBILE

CURRENT SCHOOL ATTENDING: PUBLIC SCHOOL STUDENT IS ZONED TO ATTEND FOR THE 2018-2019 SCHOOL YEAR:

Do you have any siblings applying for MAC admission? Yes No

If yes, please list name and grade applying for:

NAME: GRADE: NAME: GRADE:

Parent/guardian of student is a member of the MAC Planning Committee? Yes No

Parent/guardian of student is an employee of MAC? Yes No

By submitting this application:

- I request that my child be considered for enrollment at MAC for the grade indicated above.
I understand that if there are more student applications than spots, selection of the students will be by a random public lottery.
I give permission for my child to be included on the waiting list, which is required to be a public document.
I understand I am responsible for updating the school with any changes in contact information I have provided on this application.

Parent/Guardian Signature Date

COMPLETED FORM DUE 4/30/2018: Midlands Arts Conservatory 3806 North Main Street Columbia, SC 29203

Midlands Arts Conservatory admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admissions policies, and athletic and other school-administered programs.