

# MAC Planning Committee

Agenda for 6/28/18 , (60 minutes)  
MAC Facility - 3806 North Main Street - 5:15 PM

- I. Call to order
- II. Reading and approval of minutes
- III. Reports from officers
  - A. Rosie Craig
    1. Chair's Report
      - a) Hiring Update
      - b) Budget Update
      - c) School Inventory Update
    - B. Head of School Report
      1. Enrollment Update
      2. By-Laws
      3. Facilities Update
        - a) Capital Waste- Board to Approve Contract
        - b) Phone/Internet/Security Update
      4. SCPCSD Pre-Opening Conditions
        - a) July 1 Deadline- Board Needs to Approve or Take Action On:
          - (1) crisis handbook
          - (2) student/parent handbook
          - (3) employee handbook
          - (4) school safety and emergency plan
          - (5) student truancy plan
          - (6) resumes for each Board member (due 6/27)
          - (7) SLED authorization form for each Board member (due 6/27)
          - (8) procurement policy
          - (9) travel policy
          - (10) equipment acquisition and disposal policy
          - (11) credit card authorization policy
          - (12) check authorization policy
          - (13) school budget (from McCay Kiddy CPA)
          - (14) monthly cash flow projections for first year (from McCay Kiddy CPA)
  - B. Other
- IV. New Business
- V. Adjournment
  - A. Review of action items
  - B. Confirm date for next meeting: July 12, 2018