



Essential Qualities

Head of School

Midlands Arts Conservatory

Columbia, South Carolina

Primary Requirements

1. Demonstrated understanding of Middle and High School administration
2. Capacity to develop an understanding of SC Public Charter School and MAC charter
3. Successful experience as a principal or assistant principal, preferably in South Carolina
4. Embraces and advocates for arts education
5. Must meet or exceed minimum qualifications under the Job Description for MAC Head of School position
6. Must hold all required South Carolina Department of Education certifications as required by Job Description and/or SC Department of Education, SC Public Charter School District.

The Successful Head of School will exhibit

1. Assertive leadership in past positions with positive results
2. Successful experience working in an urban school and/or with lower-income students and families
3. Successful experience and expertise in curriculum and instruction
4. Preferred experience in an arts-integrated or arts-focused school, or similar environment
5. Successful experience supervising and managing teachers and other staff, indicating an ability to create a shared culture to improve Midlands Arts Conservatory
6. Experience providing strong classroom management support and clearly-defined discipline
7. Successful history working with elected/appointed Board, Superintendent or Principal
8. Confidence engaging with culturally diverse middle/high students and their families
9. Understanding of community relations in an urban setting and how to build and grow both internal and external support for a school through clear and consistent communications
10. Experience with school budgets and at least a basic understanding of school finance
11. Appreciation and value toward the Arts
12. Appreciation for the work done by teachers, volunteers and the Board to create and open the school, and a desire to build upon that work, not replace it
13. Experience with Special Education
14. Experience hiring, evaluating and mentoring employees
15. The ability to delegate and to utilize outsourced services as needed (finance, public relations/marketing, etc.) to further the school's work
16. A background of open-door policies for staff to share concerns, achievements and ideas
17. The ability to use student data to adjust curriculum and instruction to improve academic achievement
18. Integrity in all aspects of work for MAC
19. The ability and expectation to improve stakeholder satisfaction with MAC (families, students, staff, business partners)
20. The ability to resolve conflicts at all levels.